

APPENDIX A – SUBMITTAL CHECKLIST

STEP 1 PROJECT PROPOSAL

The following is entered directly into RAPTR:
<ul style="list-style-type: none">• Project Summary
<ul style="list-style-type: none">• Project Questions Responses
The following will be uploaded into RAPTR as attachments:
<ul style="list-style-type: none">• Proposal Form Signature Page
<ul style="list-style-type: none">• Cost Estimate
<ul style="list-style-type: none">• Work Plan
<ul style="list-style-type: none">• Supporting Documentation (Program Projects Only)
<ul style="list-style-type: none">• Site Plan (Capital Projects Only)
<ul style="list-style-type: none">• Photographs(Capital Projects Only)