

Instructions for Completing and Sending the SGMA Interested Party Letter

Completing and sending a formal letter of interest in the implementation of the Sustainable Groundwater Management Act (SGMA) is one way you can ensure that you receive updated information on the subject.

To complete the letter, template provide: Indicate the tribe you are a member of and the County you live in, in the two blanks in the third paragraph. Fill out the contact information at the bottom with your full name, phone number, address, email and how you wish to be contacted (phone, mail, email). If you are a chairperson, council member, or an employee of your tribe, add that information after your name. Finally sign the letter. If you want to, you could add additional information explaining your interest in SGMA or how you are impacted by groundwater management.

To send your letter: If you know which local agency is working on forming a Groundwater Sustainability Agency (GSA) in your area, mail the letter to that agency. If there is more than one involved, it would be a good idea to send a copy of the letter to each of these agencies. You can also send a copy of the letter to your County Board of Supervisors. If you are unsure which local agencies are working on forming a GSA in your area, send the letter of interest to your local water provider and to your County Board of Supervisors. Keep a copy for your records.

To Whom It May Concern,

I am writing to notify you that I am interested in receiving information related to the development of a Groundwater Sustainability Agency or any Groundwater Sustainability Plans in the area.

The Sustainable Groundwater Management Act of 2014 (SGMA) provides a framework for the sustainable management of groundwater supplies by local authorities. The SGMA acknowledges the importance of ensuring that persons interested in Groundwater Sustainability Agency and Groundwater Sustainability Plan development are informed of the relevant processes. Specifically, the SGMA requires that interested persons be notified of relevant notices, meetings, announcements, draft plans and other relevant documents and further requires that all such interested persons be placed on a list to receive such notifications upon their written request. (CA Water Code 10723.4)

As a tribal member from _____ Tribe in _____ County, I wish to be included on the list of interested persons that will receive further information on ways to meaningful participation in processes related to GSA and Plan development in my area.

Since I am not yet aware of the formation of a GSA for this region, I am writing to request that your agency and your staff provide me with notifications as outlined above until such time that a GSA is formed. Please do not hesitate to contact me with any questions. Thank you.

Name:

Tribe:

Address:

Email:

Phone:

Preferred method of contact:

Additional information:

Sincerely,