SUBMITTAL CHECKLIST

**STEP ONE – PROJECT PROPOSAL**

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| **The following is entered directly into SOAR:** |
| * Project Proposal Form
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| * Project Questions
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| **The following will be uploaded into SOAR as attachments:**  |
| * Project Proposal Form Signature Page (print signature page and upload)
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| * Cost Estimate
 |  |
| * Non-Profit Questionnaire **(Non-Profit Applicants Only)**
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| * Supporting Documents
 |  |
| * Site Plan **(Development Projects Only, e.g., construction)**
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