# PROJECT PROPOSAL SUBMITTAL CHECKLIST:

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| **The following is entered directly into SOAR:** | |
| * Project Proposal Form |  |
| * Project Summary |  |
| * Project Questions |  |
| **The following will be uploaded into SOAR as attachments:** | |
| * Project Proposal Form Signature Page (print signature page and upload) |  |
| * Cost Estimate |  |
| * Non-Profit Questionnaire **(Non-Profit Applicants Only)** |  |
| * Supporting Documents (**Programming Projects Only**) |  |
| * Location Map (**Capital Development Projects Only**) |  |
| * Site Plan (**Capital Development Projects Only**) |  |
| * Photographs (**Capital Development Projects Only**) |  |