# PROJECT PROPOSAL SUBMITTAL CHECKLIST:

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| **The following is entered directly into SOAR:** |
| * Project Proposal Form
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| * Project Summary
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| * Project Questions
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| **The following will be uploaded into SOAR as attachments:**  |
| * Project Proposal Form Signature Page (print signature page and upload)
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| * Cost Estimate
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| * Non-Profit Questionnaire **(Non-Profit Applicants Only)**
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| * Supporting Documents (**Programming Projects Only**)
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| * Location Map (**Capital Development Projects Only**)
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| * Site Plan (**Capital Development Projects Only**)
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| * Photographs (**Capital Development Projects Only**)
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