## **APPENDIX A – PROJECT PROPOSAL CHECKLIST**

|  |  |
| --- | --- |
| **The following is entered directly into SOAR:** | |
| **Project Proposal Form** |  |
| **Eligibility Checklist** |  |
| **Disadvantaged Community Checklist** |  |
| **Project Summary** |  |
| **Project Questions** |  |
| **The following will be uploaded into SOAR as an attachment:** |  |
| **Project Proposal Signature Form** (print signature page and upload) |  |
| **Site Plan** |  |
| **Photographs** |  |
| **Cost Estimate** (Appendix B) |  |
| **Community Engagement Co-Benefit Questionnaire** |  |
| **Willing Seller letter** (Acquisitions only) |  |
| **Assessor’s Parcel Maps** (Acquisitions Only) |  |