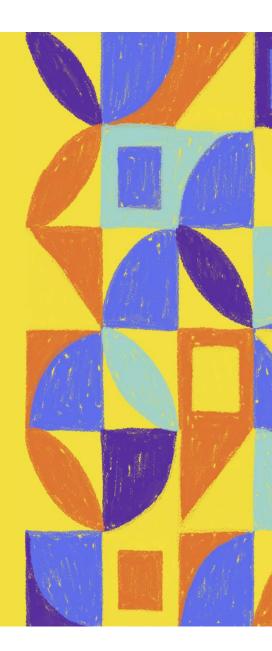
#### **MUSEUM GRANT PROGRAM**

**Technical Assistance Workshop** 

We will begin shortly

- Please mute mics and turn off cameras
- Use the chat box for questions or if you are experiencing technical difficulties



#### **MUSEUM GRANT PROGRAM**

**Technical Assistance Workshop** 







### **TODAY'S PRESENTERS**



Carol Carter
Chief, Bonds and
Grants



**Diane Sousa**Program Manager



Grants
Administrator/MGP
Lead



**Becki Abrams**Grants
Administrator

#### **AGENDA**

MGP Purpose

Available Funding

Eligible Applicants

Museum Requirements

Match Requirements

Eligible Projects

**Funding Priorities** 

**Project Examples** 

**Application Process** 

Timeline

Tips

**Funding Opportunities** 



# "A visit to a museum is a search for beauty, truth, and meaning in our lives. Go to museums as often as you can."

- Maira Kalman

#### **MGP PURPOSE**

- Art, Science, History & Culture for all!
- Focus on Underserved Communities

#### **AVAILABLE FUNDING**

Min. & Max. \$50,000 - \$500,000



Approx. \$47.5M available

### **ELIGIBLE APPLICANTS**

- Nonprofits
- Public Agencies







### **MUSEUM REQUIREMENTS**

- + Established on or before January 28, 2020
- Open to public at least 120 days per year
- + Fiscal capacity

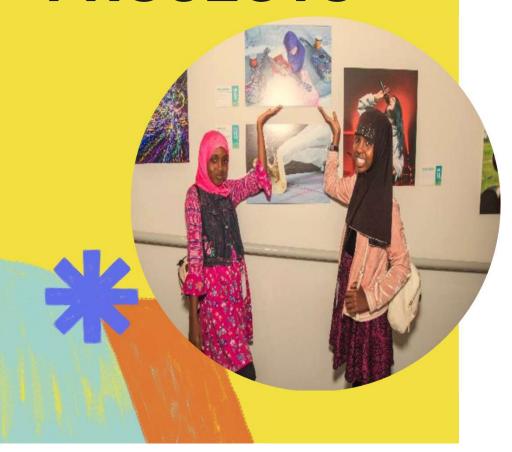


#### **MATCH REQUIREMENTS**

 Not required for Nonprofits

- Public Agencies Only
- Must be 5% of request
- If serving <u>underserved</u> <u>community</u>, may request lower match

# ELIGIBLE PROJECTS





#### **Program**

- Education
- Outreach
- Public
- Curriculum
- Marketing
- Collections Care



#### Capital

Exhibits



Combination

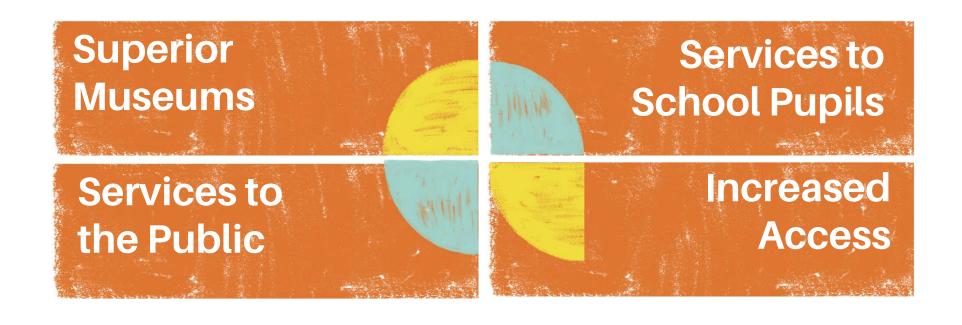
### FUNDING PRIORITIES-Budget Act of 2021

•COVID-19





### FUNDING PRIORITIES-Legislative



### FUNDING PRIORITIES-CCHE

- · Contributions of ethnic and other communities to CA's culture
- Industries, technologies, and commercial enterprises that built CA's economic strength
- CA's living cultural heritage and folk life
- CA's geologic and oceanographic history
- Archeology, history, traditions and/or culture of CA's Native Americans
- Threads of CA's story that are absent or underrepresented
- Accessibility to CA's historic & cultural resources, especially to underserved communities

### OTHER FUNDING CONSIDERATIONS









### **PROJECT EXAMPLES**







# EXAMPLE #1 PROJECT POSSIBILITIES



Program: create demonstration videos that teach and preserve Tribal cultural practices

Capital: Interior renovations to new museum location

Combo: creation of demonstration videos and construction of an exhibit with installed technology for video exhibit











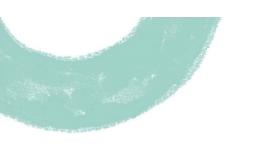
# EXAMPLE #2 PROJECT POSSIBILITIES



Capital: creation of new outdoor education space

Combo: creation of new outdoor education space and associated curriculum and interpretive aids











AMOCA / American Museum of Ceramic Art



# EXAMPLE #3 PROJECT POSSIBILITIES

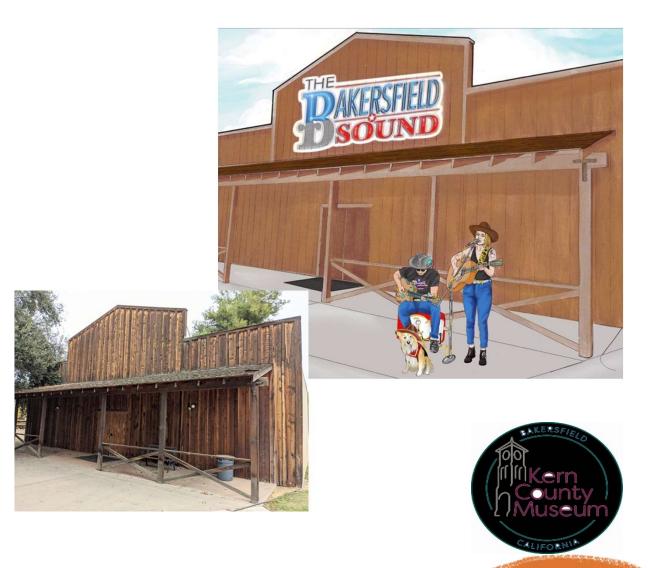


Program: reduced price or free admission for Title 1 students

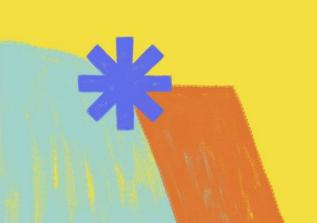
Capital: HVAC upgrades with filtration for COVID mitigation

Combo: converting the interior of a van into a mobile museum and related mobile museum ceramics studio programming





# EXAMPLE #4 PROJECT POSSIBILITIES



Program: music lesson workshops for 4<sup>th</sup> grade Title 1 Students

Capital: repurpose storage space into exhibit space

Combo: repurpose storage space into exhibit space and costs associated with related speaker series program.

#### **INELIGIBLE PROJECTS**

**Acquisition of:** 

Real property
Motor vehicles
Art and artifacts
Long-term leases

**Operation and maintenance costs** 

**Fundraising activities** 

Non-historic treatment of historic structures





#### **APPLICATION PROCESS**

STEP 1

Proposal Online Submission

STEP 2

Field Visits

STEP3

Submission of Required Documentation

**FUND** 

 Recommendations to CCHE Board for Approval

### SCORING CRITERIA



Scoring Criteria	Points
Eligibility and Project Need	0-35
Legislative and CCHE Priorities	0-30
Organizational Capacity and Collaboration	0-20
Project Readiness	0-10
Additional Project Characteristics	0-5
Total Points Possible	100

### STEP 1: PROJECT PROPOSAL

- Submit online through SOAR
- Create user account (new users only)
- Select RFP California Museum Grant Program 2022
- Answer all questions
- Upload required documents
- Submit by Friday, March 11<sup>th</sup> at 5:00 PM



**Project Summary** 

**Project Questions** 

**Attachments** 



## STEP 1: PROJECT PROPOSAL ATTACHMENTS

**ALL** 

Proposal Form Signature page

**Cost Estimate** 

Map

**PROGRAM** 

Supporting Docs (up to 8 pages)

**CAPITAL** 

Site Plan

**Photos** 

**COMBO** 

Site Plan

**Photos** 

**Supporting Docs** 

# STEP 1: ATTACHMENTS Proposal Form Signature Page



- Fill out information
- Use Preview/Submit button to print form
- Have authorized rep. sign
- Upload signed form in Attachments tab

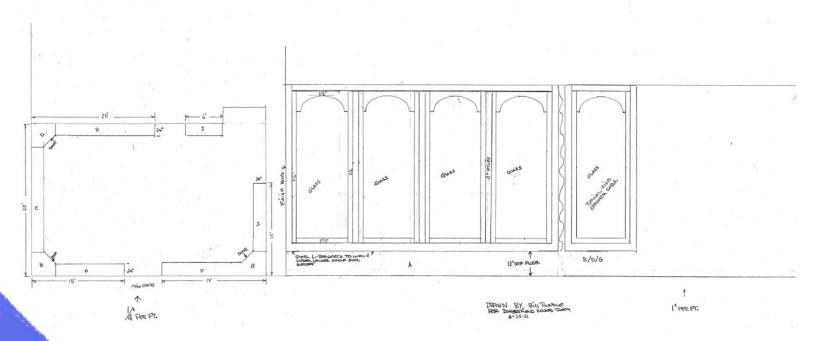
RFP Title:	Urban Greening Grant Program - January 2019	- Round 3		
Project Title:	Main Street Greening Project	Estimated	Date of Completion:	01/18/2019
		Funds Red	quested(\$):	0.00
		Other Sou	rces of Funds(\$):	0.0
		Total Budg	pet(\$):	0.0
Applicant Organization:	California Department of Water Resources	County:	Sacramento City/Town: Sacramento	
Applicant Address:	1001   St., Sacramento , CA - 95814	Project Address:	1416 9th Street	
Federal Tax ID:	123456789	Senate Di	strict	
		Assembly	District	
		the second secon	essional District	
Project Description: A project to plant trees and	d understory as well as install 2 bioswales along Main Street in Disneylar	nd.		
Latitude: 33.812100000	Longitude: -117,919010000		s Represent: center of project es Determined Using: SOAR	
	Longitude: -f17.919010000  nt's Representative Authorized in Resolution) (Signature required a	Coordinate		
		Coordinate		
Project Director (Applica		Coordinate st bottom of this page)	es Determined Using: SOAR	
Project Director (Application) lame: Phone:		Coordinate tottom of this page) Title: Email:	es Determined Using: SOAR	
Project Director (Application) lame: Phone:	nt's Representative Authorized in Resolution) (Signature required a	Coordinate tottom of this page) Title: Email:	es Determined Using: SOAR	
Project Director (Applicat Name: Phone: Project Manager - Person	nt's Representative Authorized in Resolution) (Signature required a	Coordinate at bottom of this page) Title: Email: ed representative)	es Determined Using: SOAR Project Director: Authorized Representative	
Project Director (Applications) Phone: Project Manager - Person Jame: Phone:	nt's Representative Authorized in Resolution) (Signature required a	Coordinate t bottom of this page) Title: Email: ed representative) Title: Email:	es Determined Using: SOAR Project Director: Authorized Representative	
Project Director (Applications) Phone: Project Manager - Person Jame: Phone:	nt's Representative Authorized in Resolution) (Signature required a with day to day responsibility for project (if different from authorize	Coordinate t bottom of this page) Title: Email: ed representative) Title: Email:	es Determined Using: SOAR Project Director: Authorized Representative	
Project Director (Applications) Phone: Project Manager - Person Jame: Phone: Certify that the informat	nt's Representative Authorized in Resolution) (Signature required a with day to day responsibility for project (if different from authorize	Coordinate t bottom of this page) Title: Email: ed representative) Title: Email:	es Determined Using: SOAR  Project Director: Authorized Representative  Project Manager: Day to day contact	

## STEP 1: ATTACHMENTS Cost Estimate

	Unit	Price	Unit of Measure	Quantity	TOTAL	MU	SEUM GRANT	APPLICANT (Cash and In- Kind)	OTHER FUNDING SOURCE -	SCHEDULE Start - Complete
Grant Elements										
Non-Construction										
Exhibit Design	\$	250	HOUR	100	\$ 25,000	\$	25,000			Jan-Mar 2023
Permitting	\$	ä			\$ -					
Project Management	\$	30	HOUR	250	\$ 7,500			\$ 7,500		Jan 2023-Dec 2024
Construction										
Materials & Supplies	\$ 2	21,000	LS	1	\$ 21,000	\$	21,000			May-Jul 2023
Exhibit Installation	\$	1,795	LS	1	\$ 1,795	\$	1,795			Jul-Sep 2023
Delivery Costs	\$	431	LS	1	\$ 431	\$	431			Jul 2023
Programmatic Costs										
Virtual Curriculum Development-Consultant	\$	125	HOUR	163	\$ 20,375	\$	20,375			May-Dec 2023
Outreach/Recruitment Costs	\$	25	HOUR	400	\$ 10,000	\$	10,000			Mar-June 2024
Materials, Equipment and Supplies	\$ 3	8,790	LS	1	\$ 38,790	\$	38,790			Aug-Dec 2024
Overhead Costs (not to exceed 15% of total		irect c	osts)		\$ 17,609	\$	17,609			
Contingency (not to exceed 10%)					\$ 15,000	\$	15,000			
GRAND TOTAL					\$ 157,500	\$	150,000	\$ 7,500	\$ -	

# STEP 1: ATTACHMENTS Site Plan









2018 Urban Greening in-person and on-site visit

### STEP 2: FIELD VISITS



## STEP 3: SUPPORTING DOCS ATTACHMENTS

**ALL** 

Resolution

Non-Profit Eligibility

**Timeline** 

Payee Data Record

#### **PROGRAM**

Workplan

#### **CAPITAL**

- Environmental Compliance
- Plant Palette
- Property Data Sheet
  - Proof of Ownership
  - Site Control
    - 08M
- Permit Approval
   Status

#### **COMBO**

All forms
listed
in PROGRAM
and CAPITAL
columns

## STEP 3: ATTACHMENTS Resolution

#### APPENDIX D - RESOLUTION TEMPLATE Resolution No: RESOLUTION (GOVERNING BODY OF GRANTEE) APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA MUSEUM GRANT PROGRAM WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and WHEREAS, the Applicant, if selected, will enter into an agreement with the State of California to carry out the project. NOW, THEREFORE, BE IT RESOLVED that the\_ \_(Governing Body) 1. Approves the filing of an application for the (name of the project); and 2. Certifies that Applicant understands the assurances and certification in the application Certifies that Applicant or title holder will have sufficient funds to operate and maintain the project(s) consistent with the land tenure requirements; or will secure the resources to do so; 4. Certifies that it will comply with all provisions of Section 1771.5 of the California Labor Code; and 5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, the California Environmental Quality Act (CEQA), legal requirements for building codes, health and safety codes, and disabled access laws, and that prior to commencement of construction all applicable permits will have been obtained; and 6. Certifies that Applicant will work towards the State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1; and 7. Appoints the (designate position, not person occupying position), designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s). Approved and adopted the\_ \_\_day of\_\_\_ \_\_\_20\_\_. I, the undersigned, hereby certify that the foregoing Resolution Number\_\_\_\_ was duly adopted by the (Governing Body) Following Roll Call Vote: Clerk/Secretary for the Governing Board



# STEP 3: ATTACHMENTS Nonprofit Eligibility



- IRS Determination Letter
- Secretary of State Business Search Active Status Printout
- Office of the Attorney General Charitable Trusts Registry Status

# STEP 3: ATTACHMENTS Workplan

#### SAMPLE WORK PLAN

GOAL: Provide inclusive educational opportunities that address the needs of economically disadvantaged youth.

OBJECTIVE(\$)	KEY ACTION ITEMS/TASKS	EXPECTED OUTCOME(S)	DATA EVALUATION AND MEASUREMENT	ENTITY/PERSON RESPONSIBLE	TIMELINE
Provide 6 one-week summer camps for grade 2-5 students	<ol> <li>Establish Scholarship Committee</li> <li>Establish Scholarship Fund</li> <li>Hire additional staff</li> <li>Develop curriculum</li> <li>Advertise and promote camp opportunity in marketing materials</li> <li>Open online enrollment</li> <li>Evaluate applicants and award scholarships</li> <li>Conduct one-week camp six times</li> </ol>	Participants gain knowledge in STEAM.	Number of applications; attendance records; self-reported knowledge gained as evident in camp exercises; staff feedback on student engagement and increased understanding and interest	Museum staff     Museum     Fundraising Team     Program Manager     Education     Program Manager     Manager     Manager     Manager     Manager     And Marketing     Manager     And Marketing     Manager     And Information     Technology Team     Scholarship     Committee     Education     Programs Staff	1. Aug 2022-Oct 2022 2. Aug 2022-ongoing 3. Nov 2022-Jan 2023 4. Mar 2023-Feb 2023 5. Sep 2022-Feb 2023 6. Feb 2023-Mar 2023 7.Apr 2023-May 2023 8. July 2023-Aug 2023

#### **STEP 3: ATTACHMENTS**



- CEQA
- Proof of Ownership
  - Site Control
- Operations & Maintenance
  - Not exhaustive list



- Read guidelines cover to cover
- Answer ALL questions
- 3,000 characters per question
- But be concise
- Project description=cost estimate line items
- Address funding priorities
- Cold read
- Double check math



### 2022 MGP TIMELINE (S)

#### JANUARY 28

Release Final Guidelines for Solicitation

FEBRUARY 9,10, 15, 16 & 17

**Conduct Technical Assistance Workshops** 

MARCH 11

**Project Proposal Due Date** 

MAY-JUNE

Review of Proposals (Step 1 of Evaluation Process)

JUNE-AUGUST

Field Visits (Step 2)

**SEPTEMBER** 

Invitation to Submit Supporting Docs (Step 3)

**NOVEMBER** 

Recommendations to Board for Approval, Announce Awards

# ADDITIONAL FUNDING OPPORTUNTIES



**Youth Community Access** 



**Environmental Enhancement and Mitigation** 



**Urban Greening** 

Grants.ca.gov









We want to hear from you!

mgpcoordinator@resources.ca.gov 916-653-2812

https://resources.ca.gov/grants/California-museum





### Thank you!

Submit your proposal before 5 PM on 3/11/2022

