



WELCOME TO THE MUSEUM GRANT PROGRAM WORKSHOP

We Will Begin Shortly

Please mute mics and turn of cameras

Use chat box for questions or if
experiencing technical difficulties



CALIFORNIA MUSEUM GRANT PROGRAM

Technical Assistance Workshop

AGENDA

- Available Funding
- Eligible Applicants
- Eligible Projects
- Funding Priorities
- Match Requirements
- Application/Selection Process
- Tips
- Timeline
- Funding Opportunities

AVAILABLE FUNDING

- Snoopy License Plate Sales
- Min. & Max. Award
\$20,000 - \$40,000
- Approx. \$700K available



ELIGIBLE APPLICANTS

- Nonprofits
- Public Agencies
- Open for 2 years
- Min. of 120 days per year
- Fiscal capacity



ELIGIBLE PROJECTS

- Program
- Capital
- Combination



Expand Project Types

FUNDING PRIORITIES-BUDGET ACT



COVID-19

Historically Underserved
Populations and/or

Title I Students

FUNDING PRIORITIES-LEGISLATIVE

Superior Museums

Services to School Pupils

Legislative Priorities

Services to the Public

Increased Access

FUNDING PRIORITIES-CCHE

Cultural, Social and Economic Evolution of CA

- Contributions of ethnic communities
- Living cultural heritage and folklife
- Absent or underrepresented stories
- Native American history
- Access to underserved communities
- Not an exhaustive list



OTHER FUNDING CONSIDERATIONS

- Geographic distribution of funds
- Previous grant performance
- Disadvantaged community status
- Community engagement



ELIGIBLE PROJECT TYPES

- Exhibits
- Educational programs
- Outreach programs
- Public programs
- Curriculum
- Marketing
- Collections care
- Capital projects



PROJECT EXAMPLES-PROGRAM

- Virtual summer camps
- Professional development staff training
- Social media outreach
- Virtual museum tours
- Virtual concerts



PROJECT EXAMPLE-CAPITAL

- Safety improvements
- New exhibits
- ADA improvements
- Collections care



PROJECT EXAMPLE-COMBO

- Mobile museums and related programming
- Equipment for virtual events and related programming



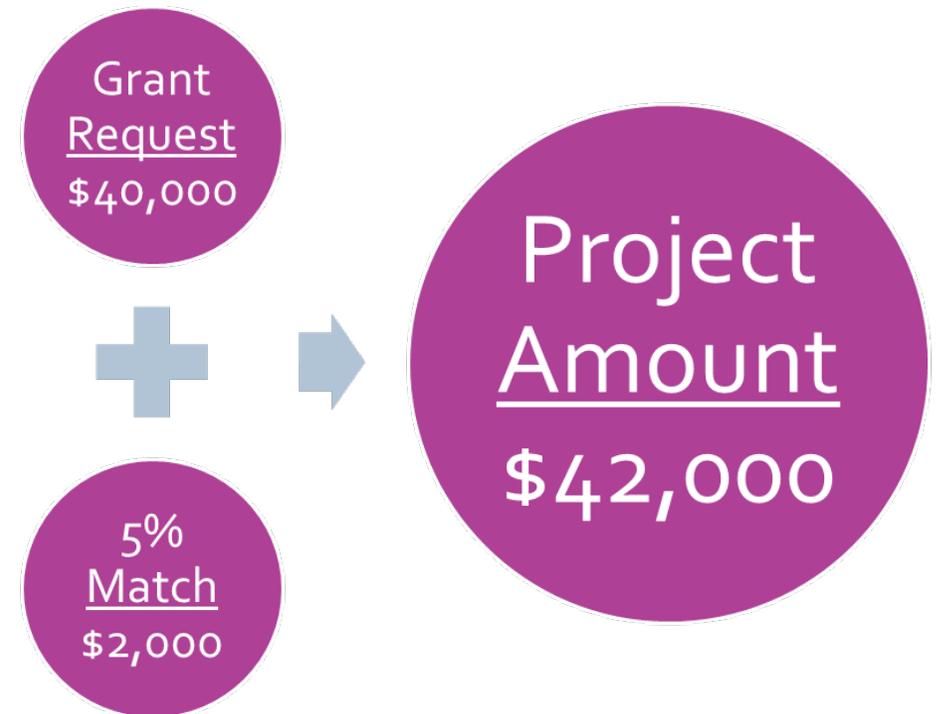
INELIGIBLE PROJECTS

- Acquisition of real property
- Acquisition of long- term lease
- Operation and maintenance costs
- Restoration of artifacts
- Fundraising activities
- Non-historic treatment of historic structures



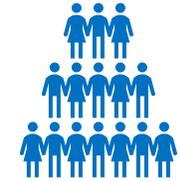
MATCH REQUIREMENTS

- **Not required for Nonprofits**
- **Public Agencies only**
- Must be 5% of request
- If serving **underserved community**, may request a lower match



APPLICATION PROCESS

Step One: Project Proposal



Step Two: Field Inspection



Step Three: Supporting Documentation



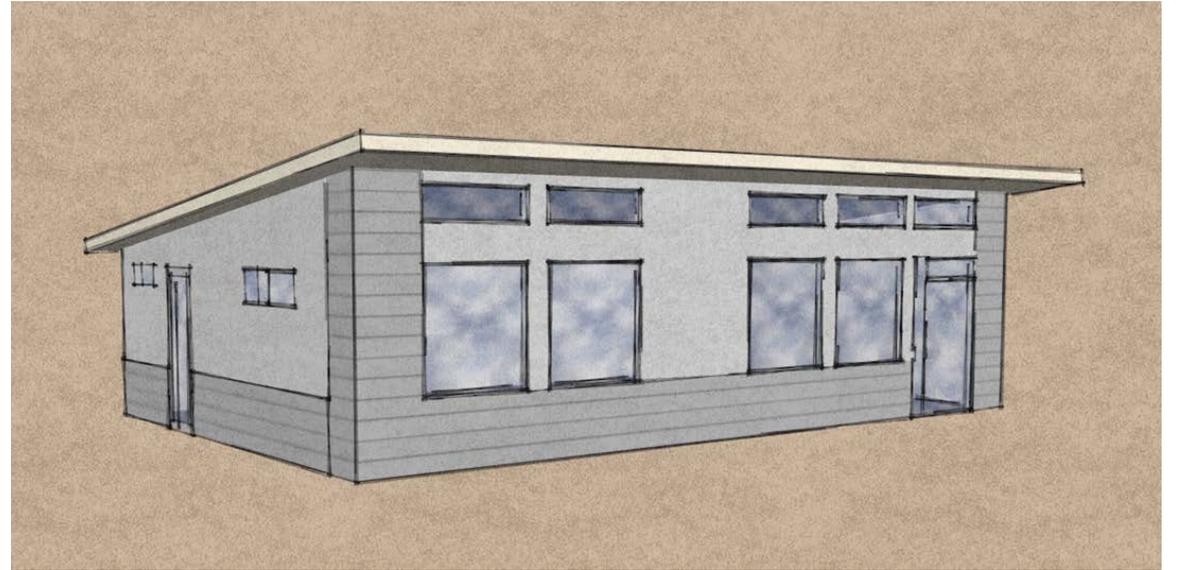
Funding Awards to Most Competitive Projects



Step 1

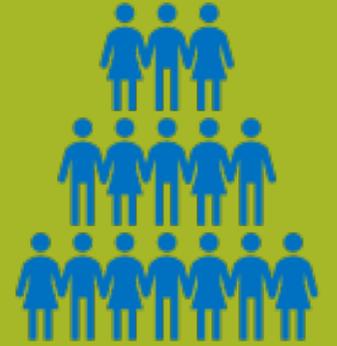
SUBMITTAL - OVERVIEW

- Project Summary
- Project Questions
- Proposal Form Signature Page
- Cost Estimate
- Location Map
- Site Plan (capital)
- Photos (capital)
- Supporting Documentation (program)



Step 1

PROJECT PROPOSAL



- Proposal submitted online through SOAR
- Create user account (new users only)
- Select RFP-California Museum Grant Program
- Answer all questions and upload required documents
- **Submit by SEPTEMBER 18TH AT 5:00PM**



SOAR

System for Online Application Review

COMPATIBLE	NOT COMPATIBLE
	   

Step 1

PROPOSAL EVALUATION CRITERIA

Scoring Criteria	Points
Eligibility and Project Need	0-35
Legislative and CCHE Priorities	0-30
Organizational Capacity and Collaboration	0-20
Project Readiness	0-10
Additional Project Characteristics	0-5
Total Points Possible	100

Step 1

PROPOSAL FORM SIGNATURE PAGE

- Fill out information
- Print out using the **Preview/Submit** button
- Have authorized representative sign
- Upload signed document as an attachment

Print Application

RFP Title: Urban Greening Grant Program - January 2019 - Round 3	Estimated Date of Completion: 01/18/2019
Project Title: Main Street Greening Project	Funds Requested(\$): 0.00
	Other Sources of Funds(\$): 0.00
	Total Budget(\$): 0.00

Applicant Organization: California Department of Water Resources	County: Sacramento City/Town: Sacramento
Applicant Address: 1001 J St, Sacramento, CA - 95814	Project Address: 1416 9th Street
Federal Tax ID: 123456789	Senate District:
	Assembly District:
	US Congressional District:

Project Description:
A project to plant trees and understory as well as install 2 bioswales along Main Street in Disneyland.

Latitude: 33.812100000	Longitude: -117.919010000	Coordinates Represent: center of project
		Coordinates Determined Using: SCAR

Project Director (Applicant's Representative Authorized in Resolution) (Signature required at bottom of this page)

Name: _____	Title: Project Director: Authorized Representative
Phone: _____	Email: _____

Project Manager - Person with day to day responsibility for project (if different from authorized representative)

Name: _____	Title: Project Manager: Day to day contact
Phone: _____	Email: _____

I certify that the information contained in this project application, including required attachments, is complete and accurate

Signed: _____ <i>Applicant's Authorized Representative as shown in Resolution</i>	Date: _____
Print Name: _____	Title: _____

Application Overview

RFP Title: Urban Greening Grant Program - January 2019 - Round 3
Submitting Organization: California Department of Water Resources
Submitting Organization Division: Information Technology Services

Save as Work in Progress Next **Preview/Submit**



Step 1 COST ESTIMATE

- List discrete project elements as line items
- Clearly identify what grant would pay for
- Include Match funding source column (if applicable)
- Include funding signage line item (capital projects)

		Unit Price	Unit of Measure	Quantity	TOTAL	MUSEUM GRANT	APPLICANT (Cash and In-Kind)	OTHER FUNDING SOURCE -	SCHEDULE Start - Complete
Grant Elements									
Non-Construction									
	Exhibit Design	\$ 250	HOUR	8	\$ 2,000	\$ 2,000			Mar-May 2021
	Permitting	\$ -			\$ -				
	Project Management	\$ 30	HOUR	160	\$ 4,800		\$ 4,800		Mar 2021-May 2022
Construction									
	Materials & Supplies	\$ 7,000	LS	1	\$ 7,000	\$ 7,000			Aug-Sep 2021
	Exhibit Installation	\$ 1,200	LS	1	\$ 1,200	\$ 1,200			Sep-Oct 2021
	Delivery Costs	\$ 300	LS	1	\$ 300	\$ 300			Aug 2021
Programmatic Costs									
	Virtual Curriculum Development-Consultant	\$ 125	HOUR	68	\$ 8,500	\$ 8,500			Apr-May 2021
	Outreach/Recruitment Costs	\$ 25	HOUR	84	\$ 2,100	\$ 2,100			Mar-Sept 2021
	Materials, Equipment and Supplies	\$ 10,500	LS	1	\$ 10,500	\$ 10,500			May-Jun 2021
Overhead Costs (not to exceed 15% of total direct costs)					\$ 4,400	\$ 4,400			
Contingency (not to exceed 10%)					\$ 4,000	\$ 4,000			
GRAND TOTAL					\$ 44,800	\$ 40,000	\$ 4,800	\$ -	

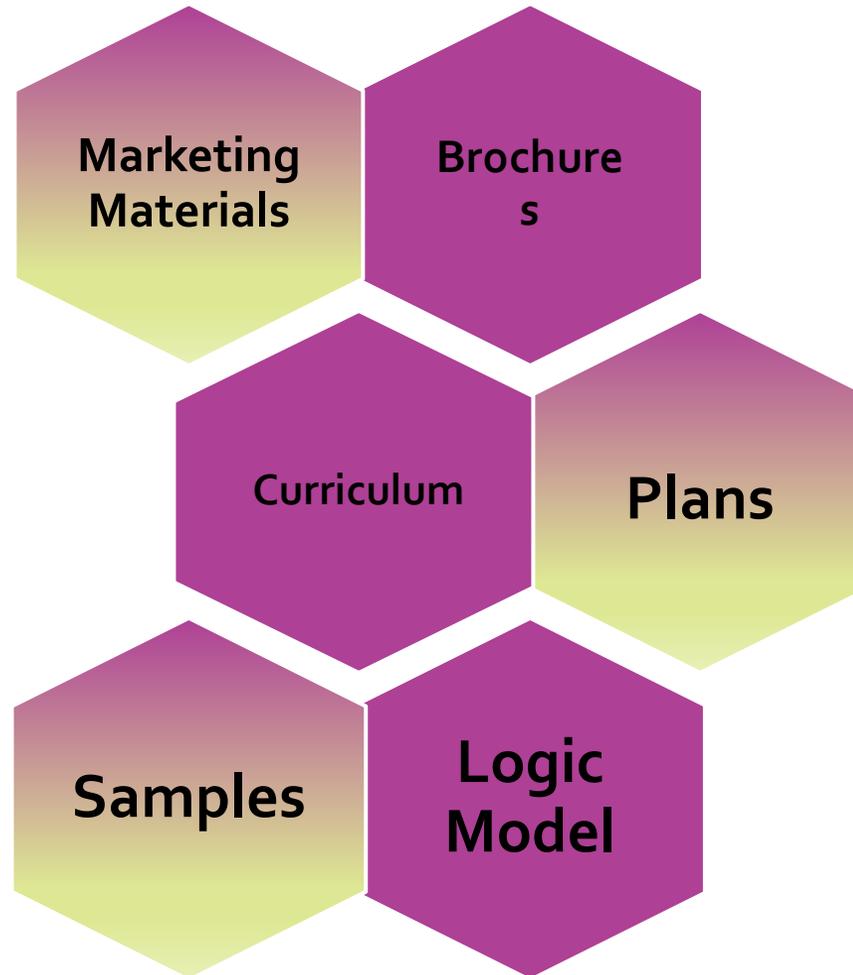
Step 1

LOCATION MAP





Step 1 SUPPORTING DOCUMENTATION





Capital
Projects

Step 1 PHOTOGRAPHS

Provide up to five (5) labeled
color photographs of different
views of the project reflecting
current conditions



STEP 2: VIRTUAL FIELD INSPECTIONS



STEP 3: SUPPORTING DOCUMENTATION



ALL PROJECTS

Resolution

Eligibility for Nonprofit Applicants

Timeline

PROGRAM PROJECTS

Work Plan



CAPITAL PROJECTS

CEQA

Plant Palette

Property Data Sheet

Proof of Ownership

Site Control

Operations & Maintenance

Permits Status

All Projects Types



Resolution



Nonprofit Eligibility



Timeline



PROGRAM PROJECTS

Work Plan

- Goals and objectives
- What? When? Who?
- Resources
- Outcomes and evaluation

Utilize template or other format

Concise and highlight critical tasks





CAPITAL PROJECTS

- CEQA
- Proof of Ownership
- Site Control
- Operations & Maintenance
- **Not exhaustive list**

2020	
Release Guidelines for Solicitation	Aug 3
Technical Assistance Workshops	Aug - Sept
Proposal Due Date	Sept 18
Administrative Review and Scoring	Sept - Oct
Virtual Field Inspections	Nov - Dec
2021	
Step 3 Submission	Feb
Recommendation to CCHE Board For Approval	Mar
Announce Awards	Mar

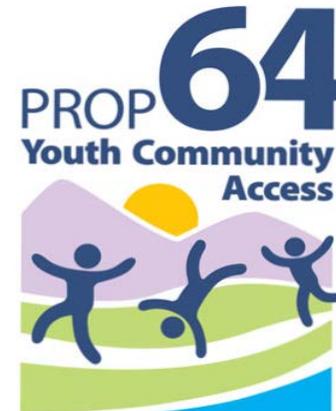
TIMELINE

TIPS FOR A COMPETITIVE PROPOSAL

- Read guidelines cover to cover
- Answer ALL questions
- 4,000 characters per question
- But be concise
- Project description = Cost estimate line items
- Address funding priorities
- Cold read
- Double check math

ADDITIONAL FUNDING OPPORTUNITIES

- Youth Community Access
- Environmental Enhancement and Mitigation
- Grants.ca.gov





QUESTIONS?

WE WANT TO HEAR FROM YOU!

mgpcoordinator@resources.ca.gov

(916) 653-2812

<https://resources.ca.gov/grants/california-museum>