

## Resources Agency Project Tracking and Reporting (RAPTR) System

### - Frequently Asked Questions -

#### 1. What is the RAPTR system?

The Resources Agency Project Reporting and Tracking (RAPTR) system is a single, centralized data management system for projects within the Departments, Boards, Conservancies and Councils (Offices) under the California Natural Resources Agency (CNRA). Some non-CNRA State partners that utilize CNRA funding sources will also have access to the system. System users will be able to use RAPTR to manage the grant application process from “cradle to grave,” which covers submittal of applications, review, awards, implementation, post-completion monitoring and long-term tracking of the project work.

#### 2. What are the benefits of RAPTR?

RAPTR will give the CNRA the ability to aggregate project-specific data from multiple State offices. This will allow CNRA to better assess how well the cumulative investments made through the CNRA Offices’ various programs are meeting the broader goals identified by CNRA initiatives and State plans (e.g.; the State Wildlife Action Plan, California Biodiversity Initiative and Water Resilience Portfolio).

RAPTR will benefit users by centralizing the tracking of application, award, finance, and implementation of various grant projects. This will minimize data entry and help reconcile differences in the management of project workflows and grantee communications. RAPTR will also make it easier for grant managers to access important contextual data from state, federal and non-governmental databases in order to better assess the strategic value of their project.

RAPTR will also provide document retention and storage for project related items such as the grant agreement, deliverables, recorded instruments, photographs and communications. In addition, RAPTR is being designed to either integrate with or relate to other existing State databases to provide environmental, topographic, or demographic data, etc.

#### 3. Who will use the RAPTR system?

Once the system is complete, data entry will be conducted by applicants, grantees, and State employees as appropriate. CNRA staff will oversee quality assurance and quality control protocols and conduct system maintenance.

#### 4. Will data be publicly available?

We do anticipate that some data will be available to the public, however we have not yet determined how extensively we will share information publicly. RAPTR will host all

collected project data and other accessible relevant information on an open data storage platform. Sensitive or private information will not be posted publicly.

#### 5. What features will be searchable?

We are striving to achieve as many machine-readable fields as possible, and to have many of the documents uploaded into the system be searchable as well for system users.

#### 6. Is RAPTR a financial reporting system?

RAPTR is NOT a financial reporting system, however, it will synchronize relevant financial data with ABCRS and we are hoping to provide integration with FISCAL in the future.

#### 7. Is the use of RAPTR mandated?

Data collection and management via the RAPTR system is not currently mandated. However, equivalent relevant data for CNRA-funded or -managed programs should be made available upon request by CNRA. You will still be required to report financial information via ABCRS, which will be connected to RAPTR.

#### 8. Will additional funding for project monitoring be provided?

Additional funding for project monitoring is a long-term priority for CNRA. Our hope is that by aggregating data across departments and projects, existing resources will be able to be used more efficiently, and the results of our analysis of the projects in RAPTR will help justify additional resources in the future.

#### 9. Is it Mac friendly?

The system is being designed to be web-based and functional on Apple and PC products.

#### 10. Will there be an app?

Our current priority is the development of the system for desktop use. However, this is something we do have on our "wish list" for the future.

#### 11. How do program staff provide input during the RAPTR development process?

The Monitoring and Stewardship Unit (MSU) is in the process of a series of workshops to identify metrics for tracking the benefits of projects. Workshop themes represent many (though not all) CNRA-funded projects: 1) Acquisitions and Easements, 2) Recreation and Access, 3) Habitat (Terrestrial and Aquatic), and 4) Capital Improvements (e.g.; water conveyance and storage infrastructure, urban greening, flood risk management). Additional workshop information can be found [HERE](#).

Beyond participation in the above workshops, program staff are available for questions or discussion by emailing comments and suggestions to the MSU directly ([MSU@resources.ca.gov](mailto:MSU@resources.ca.gov)).