



Assistant Secretary for Biodiversity & Habitat

The California Natural Resources Agency (CNRA or Agency) is a California executive branch agency that reports to the Governor. CNRA's mission is to restore, protect and manage the state's natural, historical and cultural resources for current and future generations using creative approaches and solutions based on science, collaboration, and respect for all the communities and interests involved.

CNRA is hiring an Assistant Secretary for Biodiversity and Habitat to help advance strategic priorities related to biodiversity protection, habitat conservation, and ecosystem restoration across the state. The Assistant Secretary will coordinate with external stakeholders and departments within CNRA on biodiversity protection priorities.

The Assistant Secretary advises and coordinates with external stakeholders and CNRA departments, boards and conservancies to implement implementation of California's 30x30 strategy (30x30 California).

The Assistant Secretary liaises with the California Biodiversity Network to support biodiversity research and application needs to advance 30x30 California.

The Assistant Secretary works with CNRA departments to advance landscape scale habitat restoration projects and to implement the "Cutting Green Tape" initiative by improving environmental policies, processes, or permitting.

Applicants should have a strong scientific and policy background, knowledge of conservation and biodiversity protection issues and challenges in California, experience working with stakeholders, implementing projects and/or developing or analyzing regulations, on natural resources in California or elsewhere, and excellent written and verbal communication skills. The ability to work in a fast-paced environment and prioritize tasks is required.

These responsibilities include the following tasks:

50% *Programmatic work: Assist in the implementation of Pathways to 30x30: Accelerating Conservation of California's Nature* and related efforts,

including ongoing coordination with other state agencies, local agencies, state coordinating efforts, and other stakeholders. Implementation may include progress reports, or other follow-up with respect to recommendations made in the strategy.

Support updates of CA Nature, 30x30 California's geographic information system for 30x30 implementation and decision making.

Guide and support interagency teams implementing large scale habitat restoration and assist with any process or policy updates related to Cutting Green Tape.

- 20% *Coordination:* The position requires a significant level of coordination with other staff supporting the Deputy Secretary for Biodiversity and Habitat and departments within the Agency, including the Department of Water Resources, Department of Fish and Wildlife, Department of Parks and Recreation, State Conservancies, and with tribal partners and various interested stakeholders across the state.
- 15% *Technical Support:* Develop a broad understanding in the scientific, legal, economic, political, and communication issues in developing and implementing conservation strategies. Focus on key areas such as conservation, particularly with respect to climate change mitigation and resilience, biodiversity/habitat, water, oceans and coastal areas, and land use management.
- 10% *Communications and Administrative Support:* Regularly communicate with the Deputy Secretary for Biodiversity and Habitat to ensure timely and quality production of products either existing or requested. Prepare annual reports or other written communications.
- 5% Perform other tasks as requested by the Secretary, Undersecretary or Deputy Secretary for Biodiversity and Habitat.

The Assistant Secretary is appointed by the Governor and works under the direction of the Secretary, Undersecretary, and Deputy Secretary for Biodiversity and Habitat.

Applications will be accepted until the position is filled. Please file an application and submit a resume at <https://www.gov.ca.gov/appointments/>. And please email any questions to Morgan Carvajal (morgan.carvajal@gov.ca.gov), Saul Gomez (saul.gomez@resources.ca.gov) and Jennifer Norris (jennifer.norris@resources.ca.gov).