# submittal CHECKLIST: step 1 - project Proposal

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| **The following is entered directly into SOAR:** |  |
| * Project Proposal Form
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| * Project Summary
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| * Project Questions
 |  |
| **The following will be uploaded into SOAR as attachments:**  |  |
| * Project Proposal Form Signature Page (print signature page and upload)
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| * Site Plan
 |  |
| * Photographs
 |  |
| * Cost Estimate (Appendix B or C)
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| * Community Engagement Plan
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