# APPENDIX A – submittal CHECKLIST: step 1 - CONCEPT Proposal

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| **The following is entered directly into SOAR:** |  |
| * Concept Proposal Form |  |
| * Project Summary |  |
| * Evaluation Questions |  |
| **The following will be uploaded into SOAR as attachment:** |  |
| * Concept Proposal Form Signature Page (print signature page and upload) |  |
| * Site Plan |  |
| * Photographs |  |
| * Cost Estimate (Appendix B or C) |  |