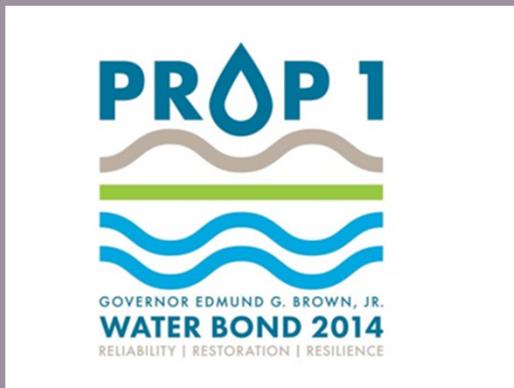
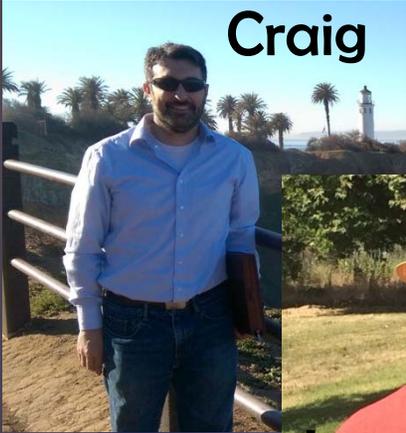


# California Urban Rivers Grant Program Guidelines

Proposition 1: Water Quality, Supply, and Infrastructure  
Improvement Act of 2014

Administered by the California Natural Resources Agency  
(Agency)  
Bonds and Grants Unit





**Craig**



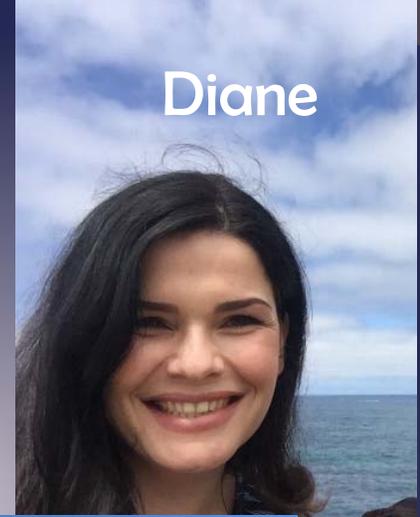
**Jason**



**Bryan**



**Julie**



**Diane**



**Polly**



**Carol**



**Stacey**



**Melissa**



**Brad**



**Cristelle**

# California Urban Rivers Grant Program Overview

- Eligible Applicants
- Timeline
- Project Funding
- Application Criteria
- Required Supporting Materials
- Breakout Sessions

# Eligible Applicants



- **Public Agencies** – A state agency or department, special district, joint powers authority, city, county, city and county, or other political subdivision of the state.
- **Nonprofit Organizations 501 (c) (3)** – Any non-profit corporation qualified to do business California and qualified under Section 501 (c) (3) of Title 26 of the Internal Revenue Code.
- **Mutual Water Companies**
- **Federally Recognized Indian Tribes**
- **State Indian Tribes** (*Listed on the Native American Heritage Commission's California Tribal Consultation List*)

# Process Timeline



Now – August 9, 2016

Technical Assistance Workshops

Now – Submission

Technical Assistance Available

Oct. 3, 2016

Applications must be electronically submitted to SOAR by 5 p.m.

Oct. 5, 2016

Hard copy applications must be mailed (postmarked)

Oct. 2016 - May 2017

Application review and site visits

June 2017

Recommendations finalized

July 2017

Funding decisions announced by Resources Secretary

# Project Funding

- Projects for Acquisition or Development
- Two funding cycles at \$9.3 M each
- No minimum or maximum grant request
- Up to \$2.4M to be dedicated to projects that benefit disadvantaged communities within each funding cycle.
- **Matching funds** are NOT required, but priority is given for leveraging other sources of funds.



# APPLICATION CRITERIA

# Brief Project Summary

- Project Scope
- Location
- Purpose
- Amount of the Request



# Eligibility Checklist

## ELIGIBILITY CHECKLIST

To help determine eligibility, prior to completing an application, answer the following questions and include the checklist with your completed application.

	Criteria	Yes/No
1.	Is the applicant one of the entities listed below? (Mark applicable)	
	Public agency	
	Non-profit organization 501 (c) (3)	
	Public utility	
	Federally recognized Indian tribe	
	State Indian tribe listed on the Native American Heritage Commission's California Tribal Consultation List	
	Mutual Water Company	
2.	Does the project meet at least two (2) of the statutory conditions listed on page 1?	
3.	Is the project part of a stormwater or urban greening strategy for the jurisdiction?	
4.	Is the project located in an urban area?  If yes, list the applicable plan covering the project area that designates or defines the area as urban. (May include, but is not limited to general plans, specific plans, or community plans).  Plan Name:	
5.	If applicable, please provide the name of the Stormwater Resource Plan (or functional equivalent) that is applicable to this project.  Plan Name: Lead Agency/Entity:  If the project is not currently listed in the plan, a letter will need to be submitted from the Lead Agency confirming the Project is consistent with a Stormwater Resource Plan, or functional equivalent.  Is a letter from the Lead Agency included in this application?	
6.	Is the project consistent with sample eligible projects listed on page 3?	
7.	Does the project provide multiple benefits?	
8.	<b>(Acquisitions Only)</b> – Will the property be purchased at fair market value?	

# Evaluation Criteria

<b>Criteria</b>	<b>Points</b>
<b>Project Statutory Conditions</b>	<b>40</b>
<b>Sustainability (Organization/Project)</b>	<b>30</b>
<b>Collaboration/Coordination</b>	<b>20</b>
<b>Project Readiness</b>	<b>15</b>
<b>Additional Project Characteristics</b>	<b>15</b>
<b>Leveraging Funding Sources</b>	<b>10</b>
<b>Total Points Possible:</b>	<b>130</b>

# Statutory Conditions

Must meet at least two -

- Promote Groundwater Recharge and Water Reuse.
- Reduce Energy Consumption.
- Use Soils, Plants, and Natural Processes to Treat Runoff.
- Create, or Restore Native Habitat.
- Increase Regional and Local Resiliency and Adaptability to Climate Change.



**Promote Groundwater  
Recharge and Water Reuse**



**Reduce Energy Consumption**



**Use Soils, Plants, and Natural Processes to Treat Runoff**



**Create or Restore  
Native Habitat**



**Increase Regional and Local  
Resiliency and Adaptability to  
Climate Change**

# Sustainability

Organizational Capacity

Monitoring / Reporting

Operation & Maintenance



Growing Visalia's Urban Forest

# Collaboration/Coordination



- Interagency relationships and blended jurisdictional responsibilities.
- Partnerships between state entities, local land use, public health authorities, etc.
- Community Involvement and Support
- Fiscal Capacity
- Readiness



COMMUNITY

# Additional Project Characteristics

Improving environmental quality, addressing climate change through reduction of greenhouse gas emissions and adaptation, conserving natural resources, and improving public health.



The Problem



The Solution

Innovation In:

- Conservation
- Environmental Enhancement
- Community Involvement approaches into design and implementation

# What to Submit

## Requirements for a Complete Application

1. **The Application Form**
2. **One Page Summary**
3. **Project Proposal Narrative**
4. **Exhibits and Supporting Documents**



# Helpful tool!!

## Application Package Checklist

### APPENDIX A: APPLICATION PACKAGE CHECKLIST

Submit one Application Package for each project. Application Packages should be organized in the following order. Clearly number and label each item and number all pages in sequential order. The appropriate number of copies should be provided. Bind packages with binder clips only. Do not put in folders or notebooks. All items will also be submitted online through SOAR (see page 7 for instructions).

<b>Submit two (2) unbound copies (one original and one copy) of all items besides CEQA (one only)</b>	
Completed Application Form – page 8	<input type="checkbox"/>
<input type="checkbox"/> One application form <input type="checkbox"/> Original application form with original signature	<input type="checkbox"/>
One-page summary - page 9	<input type="checkbox"/>
Eligibility checklist - page 10	<input type="checkbox"/>
Evaluation Criteria - page 11 (Limit 15 pages)	<input type="checkbox"/>
Project location map - page 19	<input type="checkbox"/>
USGS quad map (1:24,000 scale) - page 19	<input type="checkbox"/>
Site plan (with supporting documents: cross section, plant list, etc.) - page 19	<input type="checkbox"/>
Photographs - page 19	<input type="checkbox"/>
Urban or Agricultural Water Management Plan (if applicable) - page 19	<input type="checkbox"/>
Signed authorizing resolution <u>or</u> certification letter from CEO – page 20	<input type="checkbox"/>
<input type="checkbox"/> Resolution Template –page 24 <input type="checkbox"/> Certification Letter Template –page 25	<input type="checkbox"/>
Other sources of funds - page 20	<input type="checkbox"/>
Eligibility for nonprofit applicants - page 20	<input type="checkbox"/>
Local support letters - page 20	<input type="checkbox"/>
<input type="checkbox"/> Also include further evidence of collaboration with proper entities if meets groundwater recharge statutory condition	<input type="checkbox"/>
Environmental Compliance (CEQA) – WITH ORIGINAL ONLY - page 20	<input type="checkbox"/>
<input type="checkbox"/> Copy of minimum required CEQA documents listed on Summary –page 26	<input type="checkbox"/>
Evidence of Disadvantaged Area (if applicable)- page 20, 27	<input type="checkbox"/>
<b>For Development Projects: Also submit two (2) unbound copies (one original and one copy)</b>	
Property Data Sheet –page 20, 29	<input type="checkbox"/>
Assessor's Parcel Map(s) of all parcels - page 20	<input type="checkbox"/>
Adequate site control/land tenure - page 20, 28	<input type="checkbox"/>
Proof of ownership (tax rolls, grant deed, etc.)	<input type="checkbox"/>
Cost estimate (development projects) - page 21, 30	<input type="checkbox"/>
Project permit / approval status –page 21, 33	<input type="checkbox"/>
Operations & maintenance documents- page 21	<input type="checkbox"/>
Consultation Form from CCC or local corps - page 21, 34	<input type="checkbox"/>
<b>For Acquisition Projects: Also submit two (2) unbound copies (one original and one copy)</b>	
Land acquisition form - page 21, 37	<input type="checkbox"/>
Assessor's Parcel Map(s) of all parcels - page 21	<input type="checkbox"/>
Evidence of willing seller (Willing Seller Letter or Purchase Option Agreement) –page 21, 39	<input type="checkbox"/>
Stewardship plan (conservation easements) - page 21	<input type="checkbox"/>



# Disadvantaged Communities Tool

- State Parks Community Fact Finder Tool

<http://www.parksforcalifornia.org/communities>

- Enter project site address or specify a area by dropping the pin. The project site must be within the 1/2 mile radius circle.
- Click on “Get Report” to save a pdf of the report.
- Submit the generated report with the Grant Application.

## California State Parks Community FactFinder Report

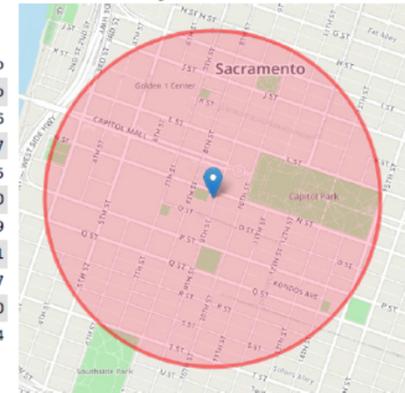
Project ID: 272  
Coordinates: 38.5759, -121.4970  
Date: 06/08/2016

This is your SCORP project report for the site you have defined. Please refer to your Project ID above in any future communications about the project.

### PROJECT AREA STATISTICS

County:	Sacramento
City:	Sacramento
Total Population:	4706
Youth Population:	217
Senior Population:	715
Households Without Access to a Car:	1,110.0
Number of People in Poverty:	719
Median Household Income:	\$31,481
Per Capita Income:	\$36,087
Park Acres:	46.30
Park Acres per 1,000 Residents:	9.84

### PROJECT AREA MAP



### REPORT BACKGROUND

The project statistics have been calculated based on half mile radius around the point location selected. Only park acres within the project area's half mile radius are reported.

Population and people in poverty are calculated by determining the percent of any census block groups that intersect with the project area. The project area is then assigned the sum of all the census block group portions. An equal distribution in census block groups is assumed. Rural areas are calculated at a census block level to improve results.

Median household and per capita income are calculated as a weighted average of the census block group values that fall within the project area.

More information on the calculations is available on [the methods page](#).

**Demographics**—American Community Survey (ACS) 5-year estimates 2008-2012; Decennial 2010 Census; the margin of error (MOE) was not analyzed.

**Parks**—California Protected Areas Database 2014b CFF adjusted (11/2014) - more information at <http://www.CALands.org>. Parks and park acres area based on best available source information but may not always contain exact boundaries or all parks in specific locations. Parks are defined further in the 2015 SCORP (pg. 4).

Users can send updated information on parks to [SCORP@parks.ca.gov](mailto:SCORP@parks.ca.gov)



SCORP Community FactFinder  
is a service of the California Department of Parks and Recreation  
[www.parks.ca.gov](http://www.parks.ca.gov)

SCORP Community FactFinder  
Created by GreenInfo Network in consultation  
with CA Dept. of Parks and Recreation  
[www.greeninfo.org](http://www.greeninfo.org)



# CEQA/SITE CONTROL

CEQA requirements with application

Site Control/Land Tenure

- ⌘ Don't own the property? Letters from ALL entities with jurisdiction over the project required with application.

**CEQA**



# Property Data Sheet

## APPENDIX G: PROPERTY DATA SHEET

Use the Property Data Sheet to list the owner(s) of all parcels included in the proposed project. Indicate and attach all required documents including any clarifying comments below. Attach additional sheets if necessary.

No	Owner Name	Assessor Parcel Number(s)	Acreage	If parcel(s) owned by applicant(s), indicate type of ownership			For all parcels, indicate document used to demonstrate ownership and attach a copy of each document-clearly labeled with the APN-to this document	If parcel(s) not owned by applicant(s) indicate document verifying Permission to Develop and attach					Entity to perform O&M	# of years O&M to be performed
				Fee Simple	Easement	Other (describe)		O&M Agreement	Lease	JPA	Letter from Owner	Other (describe)		
1							Proof of Ownership (tax bill, grant deed, etc.)							
2														
3														
4														
5														
6														
7														
8														
9														
10														

Comments:

Total Number of Parcels: \_\_\_\_\_ Total Number of Acres: \_\_\_\_\_

# Cost Estimate for Development

- Details the project elements
- Helps to demonstrate readiness
- Used by Grant Administrators
- Shows at a glance: project categories and tasks
- 25% cap on non-construction
- 10% cap on contingency

## APPENDIX H: SAMPLE COST ESTIMATE FORM FOR DEVELOPMENT URBAN RIVERS PROJECTS Water Quality, Supply, and Infrastructure Improvement Act of 2014 – Proposition 1

Attach the proposed budget. Where possible, quantify the components of the project (e.g. labor, materials, etc), the lateral and linear extent of restoration work, labor, materials, and equipment requirements. Indicate tasks to be funded by Urban Rivers and by other sources, as well as in-kind contributions. All cost elements included should be clearly described in the Project Application.

Project Elements (SAMPLE ONLY)	Unit Price	Units	Quant.	Total Project Costs	Urban Rivers Grant	Local Contributions (Specify)	Other Funding Source(s) (Specify)
<b>NON-CONSTRUCTION COSTS</b>							
<b>Direct Project Management &amp; Administration</b>							
Staff Time (direct costs only)		Hrs					
Incidental Charges	LS	LS	LS		Ineligible		
Consultants							
<b>Subtotal – Direct Management</b>							
<b>Planning, Design &amp; Permitting</b>							
Staff Time (direct costs only)		Hrs					
Consultants							
Permit Costs	LS	LS	LS				
<b>Subtotal - Planning, Design &amp; Permitting</b>							
<b>CEQA Compliance (if applicable)</b>							
Staff Time (direct costs only)		Hrs					
Consultants							
<b>Subtotal – CEQA</b>							
<b>SUB-TOTAL Non-Construction Costs</b> (not to exceed 25% of grant)							
<b>CONSTRUCTION COSTS</b>							
<b>Implementation/Construction – Contracted</b>							
Installed cost (Calif. Conservation Corps) planting							
Installed cost (Calif. Conservation Corps) trail							
<b>Implementation/Construction – Applicant</b>							
<b>Component Y</b>							
Labor (applicant's personnel/direct costs only)		Hrs					
Materials							
Equipment							
<b>Component Z</b>							
Labor (applicant's personnel/direct costs only)		Hrs					
Materials							
Equipment							
<b>SUB- TOTAL Construction Costs</b>							
<b>Contingency</b> (not to exceed 10% of grant)							
<b>PROJECT GRAND TOTAL:</b>							

Category listing should be detailed and customized to fit the project proposal. Each funding source, whether in-kind or cash should have its own column. Specify in-kind or cash in each column heading. The unit price multiplied by the quantity equals the Total Project Costs column. The Urban Rivers Grant and Other Funding Sources should also sum to the Total Project Costs column. LS = Lump Sum.

# Cost Estimate for Land Acquisitions

- Shows all funding sources
- Assessors' parcel numbers
- Acreage
- Fee or Easement?
- Budget \$10,000 for DGS Appraisal Review

## APPENDIX L: LAND ACQUISITION FORM

Water Quality, Supply, and Infrastructure Improvement Act of 2014  
 Proposition 1 - California Urban Rivers Grant Program

(Complete one form for each escrow)

Project Title:			
Assessor's Parcel Number(s):	Acreage	Fee Title or Easement	Willing Seller Name and Address
<b>ACQUISITION COST ESTIMATE</b>			
	Total Costs	Urban Rivers Grant	Other Sources of Funds (specify by name)
Estimated Fair Market Value of property			
Relocation Costs			
Preliminary Title Reports, Appraisal			
Escrow Fees, Title Insurance, Closing Costs			
Surveying (limited to boundary line adjustment)			
Direct costs (staff and consultants) – limited to \$10,000 per grant			
State approval costs of appraisal, transaction review etc.			
Contingency (Not to exceed 10% of total grant)			
Required signage			
Other (Specify)			
<b>Grand Total</b>			

Acquisition Schedule	Timeframe	Comments
Complete Appraisal		
Submit appraisal and title report for State review		
Submit instruments of conveyance, etc.		
Close of escrow (submit all final closing documents specified in the grant agreement)		
Install Bond Acknowledgement Sign		
Close-out		

# Purchase Agreement or Willing Seller Letter

- Willing Participant
- Willing to Enter Negotiations
- Willing to sell for no more than Fair Market Value
- Cannot substitute another property

## APPENDIX M: WILLING SELLER LETTER (If Purchase Option Agreement not available) (Acquisition Projects Only)

All acquisition application packages must include willing seller letters from each legal owner. The letter must include the following information and be signed and dated from the legal owner(s) of each parcel to be acquired.

### *(Sample -- Willing Seller Letter)*

Date:

To: California Natural Resources Agency  
California Urban Rivers Grant Program

From: Name(s) of Legal Owner (*Trust, etc.*)  
Address of Legal Owner(s)

Re: Parcel numbers:  
County:  
Property Address:

To Whom It May Concern:

This letter is provided to confirm that (*name of owner, trust, etc.*), owner of the above referenced property, is a willing participant in the proposed real property transaction. Should grant funds be awarded to the grant applicant (*name of grant applicant*), then (*name of owner, trust, etc.*), as Seller, is willing to enter into negotiations for the sale of the real property for a purchase price not to exceed fair market value.

Acknowledged:

\_\_\_\_\_  
*Signature of land owner (trustee, etc.)*

\_\_\_\_\_  
*Date signed*

# Project Permit Approval Status

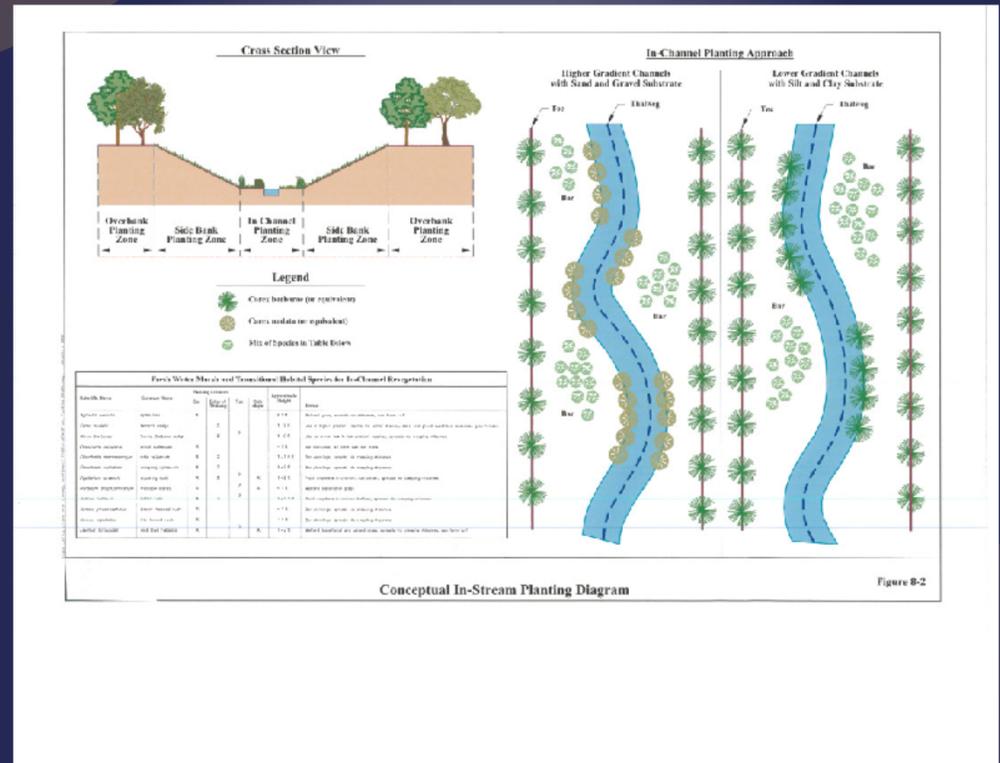
## APPENDIX J: PROJECT PERMIT/APPROVAL STATUS

List is not all inclusive. It is Grantee's responsibility to comply with all applicable permits.

Permitting Agency	Type of Requirement	Required?	Applied?	Acquired?	Date Anticipated
<b>State Agencies:</b>					
California Department of Fish and Game	Streambed Alteration Agreement Permit (Section 1600)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
California Department of Fish and Game	Incidental Take Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CalTrans	Encroachment Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Coastal Commission	Coastal Development Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Coastal Commission	Letter of Consistency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Regional Water Quality Control Board	401 Water Quality Certification or Waste Discharge Requirement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State Water Resources Control Board	Water Rights Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State Water Resources Control Board	General Industrial Storm Water Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Central Valley Flood Protection Board	Permission to Encroach on Waterways within Designated Floodways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State Lands Commission	Permit required if using State owned property	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
State Office of Historic Preservation	Cultural Resources-Submission of findings to State Historic Preservation Officer (National Historic Preservation Act, Section 106)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Federal Agencies</b>					
U.S. Fish and Wildlife Service (USFWS)	Section 7 consultation if federal nexus (see ACOE), or Section 10 Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
U.S. Army Corps of Engineers (ACOE)	Clean Water Act, Section 404 Permit, will consult w/USFWS & NMFS Section 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
U.S. Army Corps of Engineers	Rivers and Harbors Act, Section 10 Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
U.S. Coast Guard / U.S. Army Corps of Engineers	Rivers and Harbors Act, Section 9 Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
U.S. National Resources Conservation Service	Consultation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
National Marine Fisheries Service (NMFS)	Section 7 consultation if federal nexus see ACOE, or Section 10 Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Local and Regional Planning Agencies</b>					
City/County	Grading Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
City/County	Environmental Health Department	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
San Francisco Bay Conservation and Development Commission	Any relevant permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tahoe Regional Planning Agency	Any relevant permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Local Resource Conservation District	Consultation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flood Control Districts	Floodway & Hydrological Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Others (e.g., CalRecycle, State Contractors Board, State Lands Commission):					
Describe any potential delays due to permitting (indicate specific permits):					

# Site Plan

- Provide sufficient detail and clarity to allow reviewers to visualize the Project
- Include a cross section if the project includes a water way
- Clearly display and identify proposed project components
- If applicable, include a plant palette



# Plant Palette



- Plant selection based on appropriate/approved planting palette for your specific climate zone
- Long-term sustainability
- Native, drought tolerant and low water use that comply with Executive Order B-29-15 "Statewide Mandatory Water Reductions"

## Plant Palettes are evaluated for:

- Carbon dioxide uptake
- Water use efficiency
- Indigenous wildlife habitat
- Reduced maintenance
- Cost Benefit
- Size



# SOAR – System for Online Application Review

CA.gov natural resources  
SOAR - System for Online Application Review

LOG ONTO SOAR

Username:  Password:  LOG ONTO SOAR

Note: The username and password are case sensitive.

RETRIEVE PASSWORD CREATE ACCOUNT PUBLIC SEARCH TOOL HOW-TO VIDEOS

WELCOME TO SOAR  
The System for Online Application Review (SOAR) allows potential funding recipients to apply for grant and loans offered by California Natural Resources Agency.  
California Natural Resources Agency (CNRA) is responsible for administering the SOAR system. CNRA also administers various financial assistance programs for planning, design, and construction of municipal sewage and water recycling facilities, drinking water facilities, stormwater, groundwater, and nonpoint source pollution control projects.

NEED HELP? CONTACT SOAR HELP DESK  
The SOAR Help Desk is staffed Monday - Friday (8:00 AM - 5:00 PM).  
Please direct your questions to:  
916-653-6138 or [SOAR\\_ADMIN@water.ca.gov](mailto:SOAR_ADMIN@water.ca.gov)  
If you are experiencing problems with SOAR, please provide the following information:

- Name of the funding program you are applying to.
- A short description of the problem (including where in the application the problem is occurring).
- Proposal Identification Number (PIN) assigned to the application, and
- A screen shot of the error received (if applicable).

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**PROPOSAL DUE DATE:** October 3, 2016, 5:00 pm.

**SUBMIT ON-LINE PROPOSAL:** Applicants must submit proposals through SOAR on this website: <https://soar.resources.ca.gov>

Applicants will need to sign up for a SOAR user account. A detailed user manual on how to use SOAR and submit proposals is located on the Resources Agency, Urban Rivers section of our website at: [http://resources.ca.gov/bonds\\_and\\_grants/urban-rivers/](http://resources.ca.gov/bonds_and_grants/urban-rivers/)

SOAR will not accept applications after 5:00 PM on October 3, 2016.

One original signed application package and one copy will be required to be submitted and post marked by October 5, 2016

# SOAR – System for Online Application Review

Welcome Test Applicant of California Department of Water Resources - Information Technology Services. If this is not your Account, please log out. [Contact Us](#) | [Logout](#)

[Main Menu](#) > [General Information](#)

### General Information

The Application is organized into different tabs. Each tab should be completed according to the instructions provided. All tabs should be completed before submitting the Application.  
SAVE: Pressing this button will save the information entered thus far.  
PREVIEW/SUBMIT: Pressing this button will allow you to preview/submit the information entered thus far.  
**Pin 15 - Enter Project title here - IN PROGRESS**

[General Information](#) | [Project Budget](#) | [Funding](#) | [Project Management](#) | [Legislative Information](#) | [Contacts](#) | [Cooperating Entities](#) | [Questionnaire](#) | [Attachments](#) | [Status](#) | [Feedback](#)

The "General Information" tab allows the user to enter a project title, project description, and location information for the project.

#### General Information

Applicant: Habitat Conservation Fund  
Applicant Organization: California Department of Water Resources  
Applicant Division: Information Technology Services  
Submitting Organization: California Department of Water Resources  
Submitting Division: Information Technology Services  
Project Title:  (25 characters maximum)  
Project Description:  (2000 character maximum)

**PROJECT LOCATION**

Latitude:  (32 0000 to 42 0000) Longitude:  (-125 0000 to -114 0000) [Obtain Lat and Long](#)  
Watershed:  Enter primary watershed(s) for reporting purposes only  
County:   
Responsible Regional Water Board:  [Locate Regional Water Board on Map](#)

SOAR is organized by tabs shown at the top of the page. You can click on a tab or click on "Next" at the bottom of the page to navigate through the system

# SOAR – System for Online Application Review

CA.GOV natural resources  
SOAR - System for Online Application Review

Welcome Cristelle Erickson of California Natural Resources Agency. If this is not your Account, please log out. Help | Logout

Questions Preview

This screen displays a "Preview of Application/Survey Questions" entered by the SOAR or RFP administrator. This Preview displays what the applicant/survey taker or reviewer would see while filling out the questionnaire or the review sheet. To filter questions by funding program, please select a funding program from drop-down. The page will refresh and questions specific to the selected funding program will be displayed.

Filter by Funding Program: [Prop 1 ▼]

Questions Preview

**PROJECT SUMMARY**

I. Name of River, Stream or Creek.  
Answer: [Text Input Field]  
Maximum of 100 characters.

II. Please check two of the statutory conditions your project complies with:  
Answer:  Promote Groundwater Recharge  Reduce Energy Consumption  Treat Runoff  Create or Restore Native Habitat  Climate Change

III. Project Type (Acquisition or Development)  
Answer: [Select a Value ▼]

IV. Acres-feet of water captured  
Answer: [Text Input Field]  
Please do not use comma (,) and enter a number between 0 000 and 1000000 000

V. Acres of habitat created  
Answer: [Text Input Field]  
Please do not use comma (,) and enter a number between 0 000 and 1000000 000

VI. Acres of habitat restored  
Answer: [Text Input Field]  
Please do not use comma (,) and enter a number between 0 000 and 1000000 000

VII. Acres of habitat acquired  
Answer: [Text Input Field]  
Please do not use comma (,) and enter a number between 0 000 and 1000000 000

VIII. Summarize the specific project for this grant request and how it meets the program goals. Also include a brief description of current site conditions, community and government agency partnerships, and benefits of the proposed project.  
Answer: [Text Input Field]

- An electronic copy of the Grant Guidelines and Application Forms can be found online: [http://resources.ca.gov/bonds\\_and\\_grants/urban-rivers/](http://resources.ca.gov/bonds_and_grants/urban-rivers/)
- The Guidelines are to be used as a reference tool only
- Answer all questions and print your completed submission through SOAR
- Electronically attach required supporting materials through SOAR and include a printed version in the hard copy application package

# Grant Administration

- **Grant Agreement**
- **Scope and budget changes must be approved**
- **NO grant funds will be released unless**
  - Evidence of satisfactory site control provided, and
  - O&M agreements are in place
- **Funding Signage**
- **MOUGA/Deed Restrictions**

Project Title/Description

Another project to Safeguard California's Water funded by voter-approved Proposition 1 through the California Natural Resources Agency



EDMUND G. BROWN, JR.,  
GOVERNOR  
John Laird, Secretary for Natural  
Resources

# CALIFORNIA CONSERVATION CORPS



# California Conservation Corps

- Applicants are encouraged to reach out to both the California Conservation Corps (CCC) and the CA Certified Local Corps (CALCC) early in the project's proposal process to determine how corps work can be included in the project.
- It is allowable for the corps to do a portion of the proposed restoration or ecosystem protection work.
- Applicants must submit completed Corps Consultation Review Document by the application deadline.
- Average response time is five business days from the corps.

# Final Tips

- Be Clear, Complete and Consistent
- Cold Read
- Multiple Benefits
- Contact Changes
- Call with Questions



# Available Resources

## Urban Rivers Grant Program Technical Assistance

- Website – [http://resources.ca.gov/bonds\\_and\\_grants](http://resources.ca.gov/bonds_and_grants)
- Grant Guidelines
- Phone: (916) 653-2812
- Email: [Urban.Rivers@resources.ca.gov](mailto:Urban.Rivers@resources.ca.gov)

## SOAR Technical Assistance

- Monday-Friday 9am-4pm
- Phone: (916) 653-6138
- Email: [Soar.Admin@resources.ca.gov](mailto:Soar.Admin@resources.ca.gov)



## Contact Information

California Natural Resources Agency

1416 Ninth Street, Suite 1311

Sacramento, CA 95814

(916) 653-2812

Email: [Urban.Rivers@Resources.ca.gov](mailto:Urban.Rivers@Resources.ca.gov)

[http://resources.ca.gov/bonds and grants](http://resources.ca.gov/bonds_and_grants)

