

# CHARTER

## Leadership Team

### Timber Regulation and Forest Restoration Program

August 17, 2015

#### Mission and Background

**Mission** The Mission of the Leadership Team is to provide overall guidance and coordination to the Timber Regulation and Forest Restoration (TRFR) Program, working to ensure that the goals and intent of the Program, as established by Assembly Bill (AB) 1492<sup>1</sup> are achieved.

**Background** As established in AB 1492, the major elements of the TRFR Program provide a funding stream via a one-percent assessment on lumber and engineered wood products sold at the retail level, seek transparency and efficiency improvements to the State's timber harvest regulation programs, provide for development of ecological performance measures, establish a forest restoration grant program, and require program reporting to the Legislature.

The TRFR Program Leadership Team has been functioning since early 2014. This charter is the first formalization of the Team and its responsibilities. Figure 1 at the end of this document shows how the Leadership Team fits into the organizational structure of the TRFR Program. The Secretaries of the California Natural Resources Agency (CNRA) and the California Environmental Protection Agency (CalEPA) have the overarching responsibility for the program. The CNRA Assistant Secretary of Forest Resources Management is the functional manager of the TRFR Program with responsibilities for program coordination and policy development.

**Responsibilities** The Leadership Team works collaboratively to fulfill the following functions:

- Set priorities and plans for program activities.
- Ensure that there are adequate opportunities for the public to learn about the TRFR Program and provide substantive input on its direction.
- Oversee and coordinate the working groups.
- Define and address identified problems that are within the scope of the program.
- Facilitate communication and training among the review team agencies.<sup>2</sup>
- Facilitate, organize, and inform the meetings of the TRFR Program Advisory Committee and be responsive to its recommendations.
- Identify and seek to secure resources needed to achieve the goals of the Program as established by AB 1492.

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<sup>1</sup> [http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill\\_id=201120120AB1492&search\\_keywords=](http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201120120AB1492&search_keywords=)

<sup>2</sup> "Review team agencies" collectively refers to the California Geological Survey in the Department of Conservation (CGZ), Department of Fish and Wildlife (DFW), Department of Forestry and Fire Protection (CAL FIRE), and the State and Regional Water Boards.

- Ensure that the Secretaries of the Natural Resources Agency and CalEPA, the executives of the review team agencies, and the Board of Forestry and Fire Protection are kept informed of the work of the TRFR Program and are consulted, as needed, for policy direction.

### **Preparation of a Work Plan**

The Leadership Team will develop a Work Plan to address its responsibilities and the critical actions or products of TRFR Program. The Leadership Team will review the Work Plan at the end of each fiscal year, or other times, as needed, and update it as necessary. Stakeholder input will be solicited on draft Work Plans. The TRFR Advisory Committee will be asked to review and comment on the Work Plan.

### **Tentative Major Milestones**

Details on the timing of the completion of major milestones will be developed in the Leadership Team's Work Plan. Many of these milestones will be derived from the charters and work plans of the working groups.

### **Leadership Team Membership**

The Leadership Team will be chaired by the CNRA Assistant Secretary of Forest Resources Management. The core members will be the review team agency program managers and the Executive Officer from the Board of Forestry and Fire Protection. Review team agency program managers are encouraged to designate additional Leadership Team members from the Sacramento and regional staffs of the departments/Water Boards. See Figure 1.

### **Subcommittees**

The Leadership Team may establish subcommittees as needed to accomplish its work. The subcommittees will operate with well-defined scopes of responsibility and clearly articulated tasks and timelines. However, it is anticipated that the Working Groups already established will largely fulfill needed subcommittee functions.

### **Consultation**

When additional expertise is needed to assist the Leadership Team or its component entities in completing their work, assistance may be requested from the review team agencies non-timber program staff, or from other state and federal agencies, such as NOAA Fisheries, U.S. Fish & Wildlife Service, USDA Forest Service, or from professional and scientific organizations, educational or research institutions, and consulting professionals.

### **Public Input and Participation**

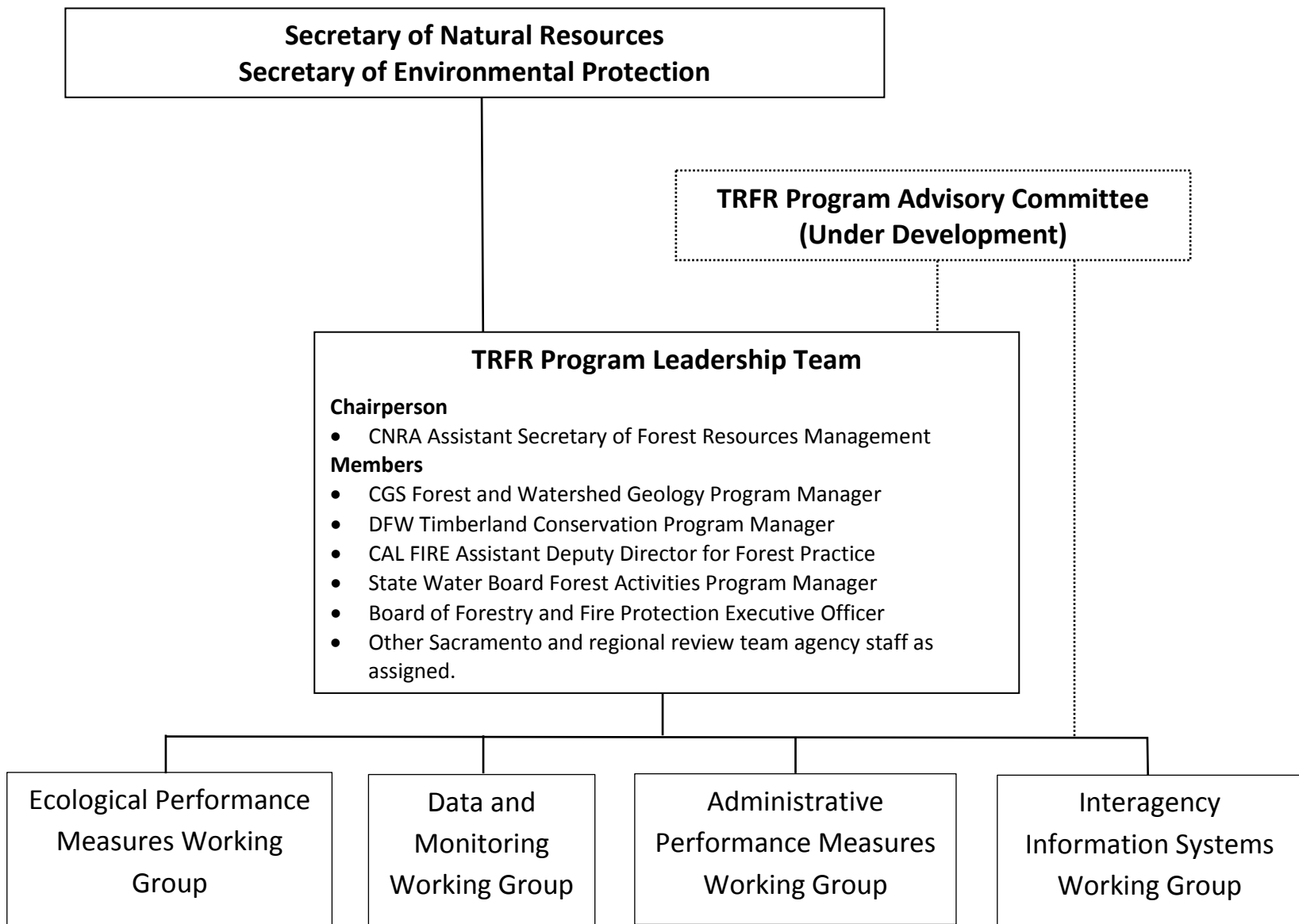
Public input and participation are a very important part of the work of the TRFR Program. The Leadership Team is responsible for fulfilling the Program's commitment to public input and participation. The Leadership Team will be guided in this by the document, *Timber Regulation and Forest Restoration Program Public Process Approaches*.

### **AB 1492 Advisory Committee**

The work of the Leadership Team and its working groups will be subject to periodic review and advising by the AB 1492 Advisory Committee. The responsibilities of the Advisory Committee are to be spelled out in its charter.

### **Review and Modification of this Charter**

The AB 1492 Leadership Team is responsible for the approval of this charter and its maintenance and modification over time. The Leadership Team will provide the public with the opportunity to comment on any significant changes it proposes to make to the charter. The Leadership Team will review the charter at least annually to determine if any modifications are warranted.



**Figure 1. Organizational Structure for TRFRF Program Leadership Team.**