

## MEETING MINUTES

### CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT EXECUTIVE OFFICER SEARCH COMMITTEE

Wednesday, February 25, 2004  
1:00 P.M.

Location: Stanley Mosk Library and Courts Building  
914 Capitol Mall, Room 500  
Sacramento, California

#### Board Committee Members in Attendance:

Ms. Marie Acosta, Chair  
Ms. Betsy Reeves  
Mr. James Swinden

#### Also Present:

Ms. Marian E. Moe, Deputy Attorney General

#### Staff in Attendance:

Mr. Andrew St. Mary, Chief of Administrative Services  
Ms. Jennifer Ruffolo, Program Manager  
Ms. Wanda Green, Executive Secretary

#### **1. Welcome and Roll Call**

Marie Acosta, Committee Chair, convened the meeting at 1:10 pm and welcomed everyone to the Search Committee Meeting for the Executive Officer position of the California Cultural and Historical Endowment Program.

Jennifer Ruffolo, Program Manager, called the roll of committee members and established that a quorum was present. She explained the purpose of the meeting, and described the process that would be followed: first, all candidates would make a short public presentation; next, the Committee would meet in closed session to select candidates to interview; third, the Committee would interview selected candidates in closed session; and fourth, the Committee would select one or more candidates to proceed to the next phase of meeting with the full Board at its next meeting.

Ms. Ruffolo asked candidates to sign in, and informed the candidates that the list would be used to establish the order of oral presentations.

Ms. Ruffolo introduced Andrew St. Mary, Chief of Administrative Services, as the Chair of the interview panel.

#### **2. Procedure for Interviews**

Mr. St. Mary reviewed the procedure for selecting candidates. Candidates were then asked to step outside of the meeting room, and the first candidate on the list was called to make a presentation to the Search Committee.

#### **3. Candidate Presentations**

The following candidates made their presentations to the Search Committee in open session. The list is in order of their oral presentations.

1:24 – 1:34 pm	Paul Minicucci
1:35 – 1:43 pm	Josie Talamantez
1:44 – 1:50 pm	William Freimuth

1:51 – 2:02 pm	Barry Hessenius
2:04 – 2:09 pm	Barbara Dolder
2:15 – 2:21 pm	Robert Jaffe
2:23 – 2:29 pm	Judith Sobol
2:40 – 2:48 pm	Vincent Marsh
2:49 – 2:58 pm	Jane Hill
3:00 – 3:09 pm	Mercedes Paz-Slimp
3:10 – 3:19 pm	Barbara Pieper
3:20 – 3:28 pm	Laurel Wyckoff
3:31 – 3:39 pm	Adolfo Nodal

At the conclusion of the last interview, Chair Acosta called for public comment.

**4. Public Comment**

Kenneth Zadwick, President of the Mare Island Historic Park Foundation, Vallejo, spoke about the Executive Officer position and the importance of the candidate for that position having a broad scope of qualifications.

Michelle Walker, Executive Director for Sacramento Metropolitan Arts Commission, suggested that the Endowment review Proposition 40 stakeholder meetings inclusive of the State Parks Department. She also recommended that the Endowment review other agencies within the state that have done studies identifying underrepresented cultures for state preservation.

Following public comment, the committee went into closed session.

**5. Committee Deliberation – Closed Session**

At 4:00 pm, the Search Committee went into closed session to select candidates to be interviewed.

**6. Candidate Interviews – Closed Session**

At 4:45 pm, interviews began in the closed session.  
The interviews and deliberation ended at 9:15 pm.

**7. Open Session – Continuation**

The Chair announced that the committee had interviewed potential candidates and would continue the meeting on April 1, 2004 at 10:00 am.